

**Lakeway Airpark, Inc.**

115 Flying Scot

Lakeway, TX 78734

Minutes for April 12, 2014

The meeting was called to order at 9:30 by President Jeff Klaas with the following Board members present: Steve Harris, Jace Curtis, Chip Freitag, Robert White, and Ed LeBlanc.

Other attendees per the roster included Wayne Wagner, Bill Cotton, Meagan Cotton, Lee Finch, Rene Arredondo, Phil Thompson, Jean Thompson, John Dann, Rick Mays, Russ Norwood, Tom Lang, Sharon Ward, Terry Priestap, Mike Collier, Keith Durio, Neil Olufsen, Kevin Sandford, Erik Mulloy, Kim Mulloy, Chuck Scott, Ed Ragan, Steve Zbranek, Bill Thompson, Randy Adams, David Smith, Shawn Mack, Chris Cook, Darrin Daigle, Scott Rosales, Guy Knolle, Bill Kulpa, Dori LeBlanc, and John Reinschmidt.

**Secretary's Report** (Ed LeBlanc)

Minutes from the March 2014 meeting were read and approved with minor corrections.

**Treasurer's Report** ( Jace Curtis)

Jace Curtis presented the Treasurer's report

**Maintenance Update** (Mike Torbett)

- 1) Fuel Sump Testing was normal and FOD check was completed by a work party. Tank filter testing was also reported as normal.
- 2) Fuel status:
  - Fuel Pump Pulsating: Per input provided by Mike Torbett, the fuel pump was inspected by the service company and the quantity display was found to be defective. A rebuilt unit was installed and initially this appeared to fix the surging problem. However, the surging problem recurred and the problem was found to be the recently replaced fuel metering unit. That was replaced under warranty and the surging appears to have resolved. (Closed)
- 3) Grounds Maintenance:
  - Surface peeling on runway: No update. (Open)
  - Brush trimming: No update. (Open)
  - Grass tiedown area (Robert White): The area was raked and seeded and is being watered however only weeds appear to be growing. It will be re-seeded. All work remains under the \$1000 budget approved in March.

**Old Business:**

- 1) Financial Review:
  - Although no formal review has occurred it appears some limited increases in revenue are warranted. The item will be carried over to next month for further discussion. (Open)
- 2) Fuel Pump Stickers:
  - Jeff indicated the forms are ready and he's awaiting the organization's tax ID number from Jace. Jeff will submit the forms once he has this information. (Open)

3) Website Update:

Chip Freitag reported that he has collected all old files to move over to the new site, which he will do in an organized manner in the near future. All new newsletters and Minutes will only be posted to the new site. He is still awaiting release of the domain name from Joe Bain. Members were encouraged to try out the new site, which is accessible by a link on the original 3R9.org site. (Open)

4) Nominating Committee:

Committee Chairman Phil Thompson reported they had received interest from six individuals for the four available positions. He described the vetting process and indicated the committee was nominating Neil Olufsen and Erik Mulloy as the Class 1 candidates and Mike Collier and Russ Norwood as the candidates for other classes. A discussion followed, which included the observation that recent candidate slates included individuals new to serving on the Board and that one and possibly two candidates potentially had conflicts of interest with regard to the recent proposal to build new hangars. It was also noted that past slates had occasionally included more nominees than positions available, allowing the membership to choose their preferred candidates from a broader panel. It was stated that this had been in error and will not happen in the future. After further discussion the Board approved the slate of candidates by a vote of 4 to 2. (Closed)

5) Land Use Planning/Additional Hangar Proposal:

Robert White described several discussions by the Board since the last meeting, including three potential options should the Board decide to develop the land south of the existing condo hangars: build hangars to be rented by the Airpark, lease the land for others to build hangars upon (such as via the request during the February meeting), and for the airpark to build the hangars to sell to individuals with a ground lease. Steve Harris provided further details for the last option and indicated additional financial information was being gathered and should be ready for the May meeting. It was also noted that an email to the 3R9 membership soliciting interest from other parties regarding building hangars on leased land generated limited responses and no specific proposals competing with the one presented in February. (Open)

6) Bylaws Review (Rick Mays)

Jeff noted that the initial task presented to the group reviewing the Bylaws was to incorporate the changes from the settlement agreement with Airpark South and to clean up minor issues with the existing Bylaws language. Rick Mays had proposed a significant change to the Bylaws in general and had provided this to the Airpark membership at large for consideration. Because this exceeded the original objectives, the Board decided to terminate the current Bylaws review activities. Robert White moved that a new group be formed headed by himself and including Rene Arredondo, Bill Kulpa, Rick Mays, Shawn Mack, and Ed LeBlanc. Ed LeBlanc seconded the motion and the Board passed this unanimously.

**New Business:**

1) Contribution to American Lung Association: (Jeff)

Jeff proposed a \$200 donation to the American Lung Association in honor of Pat Molloy, wife of member Bill Molloy, and who had passed away recently from complications of lung cancer. This was approved unanimously.

2) Social Committee:

Formal formation of a Social Committee, as proposed by member Erik Mulloy, was deferred however several spouses indicated they would informally begin arranging more social events. (Closed)

3) Tiedown/Hangar Ground Lease Rate Adjustment: (Ed)

It was noted that the current leases for the condo hangars permitted a rate adjustment every five years and that such an adjustment could be done in June of this year. After some discussion it was agreed the rates would remain unchanged for the upcoming five year cycle. However, Robert recommended consideration be given to increasing fuel charges and membership rates in the near future. This will be discussed at a future meeting. (Open)

4) Runway Signs: (Rick Mays)

Member Rick Mays had noted that the signs instructing pilots to use the full length of the runway presented a risk to pilots who may stray from the runway accidentally. Member Tom Lang indicated he would investigate obtaining sign frames made of plastic and of a lower height. (Open)

5) Member Information Management Policy: (Jeff)

After some discussion it was decided that member names and number of authorized votes would be released to members who request such information. (Closed)

6) Annual Renewal: (Jeff)

It was noted that members must renew their membership BEFORE attending the June Annual Meeting in order to vote; renewals done at the meeting will not be processed in time for those members to be able to vote. A notice regarding the renewal and meeting will be released shortly.

**Adjourn**

There being no further business, the meeting was adjourned at 11:04.

/Ed LeBlanc, Secretary