

Lakeway Airpark, Inc.
115 Flying Scot, Lakeway, Texas 78734
August 11, 2012

The meeting was called to order at 09:30 by President Jeff Klaas, with the following board members present: Phil Thompson, Mike Collier, Chip Freitag, Steve Harris, & Mike Torbett.

Other members in attendance were: Keith Durio, Steve Zbranek, Ed LeBlanc, Dori LeBlanc, Terry Priestap, Neil Olufsen, Robert White, Bill Kulpa, Sharon Ward, Charles Edwards, Shawn Mack, and Darrin Daigle.

Secretary's Report: Secretary Phil Thompson read the minutes from the July 14, 2012 board meeting. The minutes were approved as read.

Treasurer's Report: Steve Harris read the treasures report as provided by Treasurer Erik Mulloy. This consisted of a Profit and Loss statement from June 1, through August 8th2012. A balance sheet as of August, 2012 and a Statement of Cash Flows from June 1through August 8th, 2012.

Old Business:

Fence on 108 Scorpion: Jeff Klaas advised he is still working to locate a surveyor company to mark the property lines between the Airpark and the private property on 108 Scorpion. The board then had discussion as to the cost of the survey and possible recovery of this cost from the property owner at issue.

El Paso law suit: Jeff Klaas advised there has been minimal activity and we are waiting on the attorneys to agree to a future proposed meeting date.

F-1: Chip Freitag reported that the F1 Committee investigation has learned that the local hotels are fully booked for the event weekend. However, it is still difficult to determine how much airplane traffic we can expect. The committee is suggesting we have a reservation system for arriving aircraft on a first come first serve basis. Chip noted that we do have 5 grass tie down spots identified in addition to our normal ramp space. Other proposals considered by the committee would be to charge \$50 per night for tie downs, increased the fuel price, and not have two free nights with Fuel from Wed Nov 14th thru Sunday Nov 18th (for non members only). The board then had discussion on how the fees will be collected and communications would be handled. After lengthy discussion, the board

decided to empower the committee to make the final decisions, move forward, and report out to the board at the next general board meeting.

Instrument Approach: We are still waiting to hear back from TxDot before taking further action.

Runway procedures: There was discussion on encouraging proper radio procedures and radio checks prior to take off or taxi on the runway.

E-mail list: Chip advised he is still working on a secondary critical communication list. There was discussion on the need to consider a different service and the need to work with Joe Bain to change the domain registration from his name to Lakeway Airpark Inc.

Terry Priestap taxiway request: The board discussed the request for construction of a taxiway by Terry Priestap. Steve Harris made a motion to approve this request, it was seconded by Phil Thompson, and the motion passed. Terry advised the board that the City of Lakeway requires him to get a written letter of consent from the Airpark board to move forward. Phil Thompson agreed to provide the board letter of consent for Jeff Klaas signature.

Maintenance: Mike Torbett noted that we now have an inventory of spare parts to repair the grounding strap.

New Business:

Rules and Regulations: Mike Torbett proposed changes to the Taxiway agreement and the Lakeway Airpark Rules and Regulations to better line up with the City of Lakeway Ordinance. The board reviewed the proposed changes in detail with Mike; and after minor changes, a motion was made to accept these changes by Phil Thompson, seconded by Mike Collier. The motion was then approved by board vote. Mike will update the documents and provide to the board prior to their placement onto the web site.

EAA membership: The board requested Erik Mulloy to provide an update at the September meeting . There was also discussion by the board on the need to review insurance coverage for special events.

Early & Late departure policy: Jeff Klaas met with the City manager and requested the City put a plan together on how to enforce the city ordinances on

early and late departures at the Airport. There was additional discussion on how to deal with these types of violations in the future with respect to the best interest of safety and community relations. Further, it was decided that the President of the Airpark should handle all responses to the “concerns” e-mail communication, if said communication are outside of normal discussion between the board of directors.

Deer population: Charles Edwards discussed with the board City plans for the upcoming trapping season. The board approved access as needed on airport property for trapping purposes. Members were advised to maintain extreme caution during the early morning and late evening times when deer are most active.

Airport access control on the south end of the airpark: There was discussion on how to maintain the integrity of secure access on the South End of the Airpark property. The board then had further discussion on how to prevent the bypass of the private access gate by driving onto Airport property and the possibility of blocking this bypass with the use of acceptable landscaping materials.

Security Camera: The board discussed the need to upgrade our security cameras and recording system. Mike Torbett suggested we review the technical requirements of the camera system first before moving forward. There was a decision to continue to investigate the camera requirements.

The meeting was adjourned by President Jeff Klaas at 11:06 a.m.

Respectfully submitted,

Phil Thompson
Secretary, Lakeway Airpark Inc.