

**Lakeway Airpark, Inc.**  
115 Flying Scot  
Lakeway, TX 78734  
Minutes for August 9, 2014

The meeting was called to order at 9:30 by President Russ Norwood with the following Board members present: Niels Olufsen, Bill Kulpa, Mike Collier, Erik Mulloy, and Ed LeBlanc.

Other attendees per the roster included Jean Thompson, Terry Priestap, Jeff Klaas, Dori LeBlanc, Joe Bain, Rich Judd, Keith Durio, Tom Lang, Randy Adams, Wayne Wagner, Mike Torbett, Chip Freitag, Cory Bull, Kim Mulloy, and Sharon Ward.

**Introduction of New Board**

Russ Norwood noted that Jace Curtis had resigned from the Board for personal reasons. During an executive session the Board elected Steve Zbranek to replace Jace.

**Secretary's Report** (Ed LeBlanc)

Minutes from the July 2014 meeting were read and approved with minor corrections.

**Treasurer's Report** (Erik Mulloy)

The report was provided by Erik Mulloy who noted the accounts were being moved to Wells Fargo. Landing fee collections continue to be up, due primarily to Jean Thompson's contribution to the effort.

**Maintenance Update** (Mike Collier, Bill Kulpa)

1) Fuel status:

A new delivery was taken and the member and non-member price markups prior to those approved by the Board in May were continued. It was noted that fuel costs are coming down and the next load should be considerably less expensive. (Closed)

2) Grounds Maintenance:

Surface peeling on runway:

Mike Torbett contacted the paving company who said they would do the repairs in September. The runway would need to be closed for one day for the repairs. It was also suggested that large X's be placed on the runway during any runway closures due to several instances of pilots nearly landing on the runway during previous work. (Open)

Brush trimming:

Bill Kulpa noted that some trimming of the trees on the south end was done this morning but considerable additional work needs to be done. It was agreed an outside company would be hired to finish the work however Airpark work crews would remove the numerous salt cedars, etc. on the southwest side and other areas. (Open)

Bill also recommended the Airpark consider placing a fence along its boundary on Lakeway Blvd. to prevent individuals from entering the runway area, particularly on bikes. He will look into this. (Open)

Regarding the tree trimming to be done in response to the FAA Master Record Update, it was not clear which trees were to be trimmed. It was believed some on the northeast corner of the property may need trimming; Bill will investigate this. (Open)

Mike Collier asked what trimming was needed near the condo hangars. Erik will work with him to clarify the issue.(Open)

3) Hail shed:

Bill Kulpa will have repairs completed. (Open)

4) Fuel Pump:

Mike Collier asked about turning the pay station 90 degrees to reduce sun damage. Jeff Klaas indicated it could only be turned 180 degrees because of the bolt hole alignment.

**Social Committee/Community Relations:** (Steve Zbranek)

No report

**Old Business:**

1) Website Update:

Russ reported that Matt Cartwright has updated the 3R9.org website and opened a new message board. Matt would like people to register for the message board. (Open)

2) Land Use Planning/Additional Hangar Proposal:

Russ Norwood noted the project is apparently moving forward but had no specifics to report. He noted again that he has not received any negative complaints about the project. (Open)

3) Airpark Appraised Value/Property Taxes: (Erik Mulloy)

Erik noted that contesting the tax valuation is in progress. He also noted that the hearing in August referenced in the past by Jace was for a separate issue which has been resolved. (Open)

4) Calm Wind Runway:

A general discussion of the issue was held, including comments about a recent event in which two King Airls departed within a short period of each other on opposite runways. Niels Olufsen will look into the potential options and how other airparks deal with the issue. (Open)

**New Business:**

1) Fuel Pump Replacement/New Maintenance Program:

Erik Mulloy and Mike Collier raised a concern about the reliability of the current fuel pump as well as the quality of repair work being done. A discussion regarding buying a new pump pre-emptively was held and the option of going with a branded fuel supplier was raised.

Jeff Klaas noted there are two or three pumps which are compatible with our existing connections, which would reduce installation costs. Mike will get additional information for the various options, including how to best address the issue of sun damage to the terminal raised earlier in the meeting. (Open)

2) Financial Planning/Review:

Russ Norwood will get a group of individuals together to review the Airpark's financial needs. (Open)

3) Fuel Pricing:

Mike Collier asked that the Board's decision in May to raise fuel price markups for members and non-members be reconsidered. After some discussion it was moved, seconded, then approved to defer the implementation for 60 days while the financial review is completed and the best pricing strategy is determined. (Open)

4) Apache Helicopter Visit:

Jean Thompson noted that the crew of the US Army Apache helicopter which landed at the airpark August 7<sup>th</sup> was very complimentary of the members who visited with them and offered them refreshments during their stay for maintenance issues. (Closed)

5) Ramp Fee Envelopes:

Erik reminded those doing ramp checks to not use tape to secure payment envelopes to transient aircraft because of the potential for damage to the paint. (Closed)

**Adjourn**

There being no further business, the meeting was adjourned at 10:20.

/Ed LeBlanc, Secretary