

**Lakeway Airpark, Inc.**  
115 Flying Scot  
Lakeway, TX 78734  
Minutes for December 14, 2013

The meeting was called to order at 9:31 by President Jeff Klaas with the following Board members present: Mike Torbett, Steve Harris, Robert White, Jace Curtis, Chip Freitag, and Ed LeBlanc.

Other attendees included Wayne Wagner, Terry Priestap, Neil Olufsen, Steve Zbranek, Dori LeBlanc, Mike Collier, Erik Mulloy, Shawn Mack, Bill Thompson, Joe Bain, Keith Durio, Sharon Ward, Guy Knolle, Scott Rosales, and Matt Moore.

**Secretary's Report** (Ed LeBlanc)

Minutes from the November 2013 meeting were read and approved as written with minor corrections.

**Treasurer's Report** (Jace Curtis)

Jace Curtis provided the Treasurer's Report, including the financial impact of the F-1 race.

**Maintenance Update** (Mike Torbett)

- 1) Fuel Sump Testing was normal and FOD Walk was completed by a work party. Tank filter testing was also reported as normal.
- 2) Fuel status:
  - Fuel pump: Jeff will contact the Department of Agriculture for the appropriate sticker.
  - Pay station: No update re looking into turning it to reduce sun damage.
  - Fuel balance: Mike will trend the fuel balance after the recent re-calibration.
- 3) Maintenance Plans
  - Vegetation trimming was deferred due to rain. Some cedars on the north end will also need trimming.
- 4) Asphalt:
  - Work was completed as planned, with a little over 500 square yards needing to be repaired rather than the estimated 200. Mike thanked all those members who participated in the various parts of the project. .

**Old Business:**

- 1) Lawsuit update (Jeff Klaas)
  - Mediation occurred Dec 2 and was attended by Jeff and Robert. Jeff read the signed mediation agreement as well as a document proposed by Airpark South to be submitted to the courts which included four changes to the agreed-upon document. A discussion of the settlement by those present then ensued.
- 2) Property encroachments (Jeff Klaas)
  - a. Airpark South

Terms in the mediated agreement make this issue moot. It is therefore closed.

3) Update re Airpark Survey actions (Jeff Klaas)

Jeff considered this no longer necessary because of the mediated agreement so it is considered closed.

4) Runway perimeter warning signs

No new updates

5) Website Update:

Chip is working to transition the operation of the site.

6) Leadership Lake Travis Flights:

Keith Durio will be the coordinator for this event, scheduled for Thursday, Jan 16<sup>th</sup>.

7) Erosion near condo hangars:

Tabled until Ed Ragan, who raised the issue, offers a proposal.

8) Paving:

Covered under Maintenance.

**New Business:**

1) Proposed change in banking institutions:

Jace Curtis and member Erik Mulloy recommended we change from our current bank to Wells Fargo because of service and rates issues. There was a motion to approve which was seconded. All Board members voted to approve the plan.

2) Property boundaries:

Joe Bain proposed placing low fencing and/or property ID signs at the north and south ends of the airpark because of non-Airpark residents transiting the area. It was also proposed that signage be placed on Flying Scot to indicate it's private property and a sign for the access to the condo hangars to indicate it's for access to the hangars only. The ideas were discussed by those present and will be reconsidered at the next meeting.

**Adjourn**

There being no unresolved business, the meeting was adjourned at 10:49.

/Ed LeBlanc, Secretary