

**Lakeway Airpark, Inc.**  
115 Flying Scot  
Lakeway, TX 78734  
Minutes for December 13, 2014

The meeting was called to order at 9:30 by President Russ Norwood with the following Board members present: Mike Collier, Steve Zbranek, Bill Kulpa, Ed LeBlanc, and Erik Mulloy.

Other attendees per the roster included Dori LeBlanc, Wayne Wagner, Ed Ragan, Bill Molloy, Charles Edwards, Cory Bull, Terry Priestap, Rich Judd, Phil Thompson, Jean Thompson, Lee Finch, Keith Durio, Guy Knolle, Bill Cotton, Robert White, and David Neubert.

**Secretary's Report** (Ed LeBlanc)

Minutes from the November 2014 meeting were read and approved as written.

**Treasurer's Report** (Niels Olufsen for Erik Mulloy)

A brief overview of the Airpark's financial situation was provided. At present revenue appears to be meeting expenses.

**Maintenance Update** (Mike Collier)

- 1) FOD Walk was completed
- 2) Fuel Status: Phil Thompson reported that Tyler's distribution center will be closed soon for several months of maintenance and that timing of our fuel purchases will need to be watched closely so as to avoid excessive cost due to purchasing fuel from other distributors. (Open)
- 3) Grounds Maintenance:
  - Rocks for South End:
    - Erik Mulloy reported the rocks from his property were moved to the southwest area of the airpark property and stacked as a low wall at an expense of \$500 to the airpark, which was paid. There is still a small area on the east end of the stack which needs to be fixed so as to prevent people from easily accessing the runway area from Lakeway Blvd. (Open)
- 4) Fuel Pump Repair:
  - Mike Collier reported the new pump will arrive in Austin during the upcoming week and probably be installed the following week. There was no update on the ordering of a new display for the pay station. (Open)
- 5) North Windsock:
  - Mike Collier will replace this in the near future. (Open)

**Social Committee/Community Relations:** (Steve Zbranek)

- 1) Steve noted that the Lunch Run to Brenham did not happen and will be rescheduled in January. (Open)
- 2) The orientation flights for the Lake Travis Chamber of Commerce on Nov 20<sup>th</sup> were cancelled due to weather and may be rescheduled to April. Russ encouraged pilots to participate in this as well as other promotional events as possible. He also expressed interest in trying to develop a calendar of airpark activities for 2015 in January, to include Young Eagles events, picnics, etc.

**Old Business:**

- 1) Airpark Drainage Issues:

Russ provided an overview of the current plans for resolving drainage issues, including:

- A plan to clean up and repair the ditches, etc. on the west side (no permit required). Mike Collier will have an individual look into doing this.
- The berm to be constructed behind the Klaas and Mulloy properties to manage drainage issues will require an engineer's assessment however the city's engineer will not provide a design until proper easements are obtained through the properties. The easements will require a survey as well. This will be coordinated in the near future.

(Open)

- 2) Drainage Issues West of Condo Hangars:

The erosion issues raised by Ed Ragan were discussed, including several potential options. Ed will arrange for his contractor, Dan Scott, to take a look at the situation and offer suggested solutions.

Russ also noted the seal coat was missing in several areas around the condo hangars and that it was likely past warranty. No specific fix will be done at present however when repairs are needed the contractor who did the asphalt work for the runway and tiedown area will be contacted. (Open)

- 3) Calm Wind Runway:

No further discussion has occurred since the last meeting regarding this issue and the possibility of obtaining a radio repeater. The Board decided to table the discussion at this point. (Closed)

- 4) NOTAM Approval List:

It was briefly noted that the list of individuals approved to post NOTAMS has been updated. (Closed)

- 5) Financial Planning/Review:

Russ noted that the group has met once and generally concluded there are no large capital projects needed at the moment except the drainage improvements and that current cash flows met the needs. The fuel pricing strategy was raised for discussion and the consensus was to keep it at the current pricing arrangement. Also, the question of a possible jet fuel pump on-

field was raised and the consensus was there was not yet enough demand by members to warrant consideration at this time. (Closed)

**New Business:**

1) Annual TXDOT Aviation Conference:

Mike noted this meeting will be in San Marcos in April. He encouraged attendance by Airpark members. (Closed)

2) Cessna 182 Hard Landing:

A brief discussion regarding a transient Cessna 182 who suffered a prop strike and significant damage to the nosewheel during a rough landing was held. The aircraft will probably be removed this week. (Open)

3) Repossessed Cessna 172:

Erik reported the bank paid the airpark \$600 in overdue parking fees. Ownership of the plane has passed to a salvage company who has paid the airpark \$150 for parking and will remove the plane most likely in January. (Open)

4) After-Hours Aircraft Activity:

There was a brief discussion regarding several late arrivals and departures recently, including proper and improper ways to handle such events. (Closed)

**Adjourn**

There being no further business, the meeting was adjourned at 9:54.

/Ed LeBlanc, Secretary