

Lakeway Airpark, Inc.
115 Flying Scot
Lakeway, TX 78734
Minutes for July 13, 2013

The meeting was called to order at 9:33 by President Jeff Klaas with the following Board members present: Mike Torbett, Jace Curtis, Robert White, Chip Freitag, Steve Harris, and Ed LeBlanc.

Other attendees included Russ Norwood, Dori LeBlanc, Jean Thompson, Bill Kulpa, Wayne Wagner, Matt Moore, Neil Olufsen, Terry Priestap, Doug Beckham, and Darrin Daigle.

Secretary's Report(Ed LeBlanc)

Minutes from the June 2013 meeting were read and approved as written.

Treasurer's Report (Jace Curtis/Erik Mulloy)

Jace Curtis provided the Treasurer's Report.

In addition it was noted that donations for the parade float appeared to exceed the costs. The Board agreed any excess donations will be held for future floats.

Jace is not yet on the bank account; this will be resolved shortly and other Board members will be provided read-only access to the account information.

Maintenance Update (Mike Torbett)

- 1) Fuel Sump Testing showed no water present, FOD Walk was completed by a work party
- 2) Fuel status:
 - Currently 3400 gallons in the ground. Given the price of crude oil, fuel prices are expected to go up at the time of the next purchase.
 - Pump totalizer readings have begun to be recorded, so as to reconcile sales with stock.
- 3) Lawn contract follow-up
 - Mike will work with the mowing company to have them include edging around the T-hangars in the areas currently being watered. The area on the southeast had not been mowed so as to allow the bluebonnets to go to seed but mowing in that area will resume. Also, mowing of the west side will be included.
 - Robert reported that Roundup was applied along the runway as well as along the closed taxiway.
- 4) Maintenance Plans
 - Mike plans to put together specifications for a fall maintenance plan by the August or September meeting. Steve recommended the plans be considered in the context of the Capital Improvements budget.
- 5) Tiedowns:
 - Most of the tiedown rings have been replaced. The remaining ones are where aircraft were parked at the time of the activity. Those areas will be cordoned off before the next meeting, so as to ensure they're vacant for replacement activities

Old Business:

1) Lawsuit update (Jeff Klaas)

Jeff will arrange for a meeting with Board members and Airpark attorneys to review the status and determine how best to proceed from this point. He will draft a summary of issues for the members.

2) Property encroachments (Jeff Klaas)

a. 108 Scorpion Dr.

Jeff reported he was asked by the owners to come by to show him where the property boundary was. He was unable to locate exactly where the survey pin was at the time of that meeting. The pin has since been located and marked. Two Board members will confirm the identification of the pin and the owners will be informed it has been marked.

b. Airpark South

As noted under Lawsuit Update, a meeting of the Board members will be arranged to discuss plans

3) Update re Airpark Survey actions (Jeff Klaas)

Jeff reported he is still working to have the surveyor identify all airpark encroachments on the south end

4) Board Member access to bank account info (Jace Curtis)

As noted, this is being pursued

5) Runway perimeter warning signs

Signs have been made and are ready for pickup from Stokes Signs

6) Ramp and Parking Rosters:

Chip agreed to do new rosters

New Business:

1) Website Update:

An unsolicited offer to revise the organization's website was received. After some discussion it was agreed Chip would talk with Darrin Daigle to discuss recommendations, since Darrin offered to help with this due to his expertise. Jace's business partner has also offered to provide an update to the website pro bono.

Adjourn

There being no unresolved business, the meeting was adjourned at 10:27