

**Lakeway Airpark, Inc.**  
115 Flying Scot  
Lakeway, TX 78734  
Minutes for March 8, 2014

The meeting was called to order at 9:30 by President Jeff Klaas with the following Board members present: Mike Torbett, Chip Freitag, Robert White, and Ed LeBlanc.

Other attendees per the roster included Wayne Wagner, Charles Edwards, Robert Meyers, Bob Yarbrough, Bill Cotton, Lee Finch, Rich Judd, Matt Moore, Cory Bull, Rene Arredondo, Jean Thompson, John Dann, Richard Mays, Russ Norwood, Tom Lang, Sharon Ward, Terry Priestap, Mike Collier, Keith Durio, Bill Molloy, Dori LeBlanc, and John Reinschmidt.

**Secretary's Report** (Ed LeBlanc)

Minutes from the February 2014 meeting were read and approved as written.

**Treasurer's Report** (Robert White for Jace Curtis)

Robert White presented the Treasurer's Report for Jace Curtis.

**Maintenance Update** (Mike Torbett)

- 1) Fuel Sump Testing was normal. Tank filter testing was also reported as normal.
- 2) Fuel status:
  - Fuel Pump Pulsating: The numbers are not resetting properly and the pulsating has increased. The numbers were lubricated by a work party this morning and appear to be working at the moment. JRC will be out next week to check on this. (Open)
- 3) Grounds Maintenance:
  - Surface peeling on runway: Alpha Paving attributed the peeling to dirt in the areas where the patches were placed and will fix the areas within about a month when the weather permits. The runway will need to be closed for a day when this occurs. (Open)
  - Sprinkler system anti-siphon: This has been repaired. (Closed)
  - Brush trimming: Some has been done on the north end but some still needs clearing on the south end. (Open)
  - Grass tiedown area (new item raised by Robert White): With additional ramp activity there is a need for more tiedowns yet the grass tiedown area is in need of maintenance. Robert proposed having the rocks raked, the area seeded with grass, and tires placed at the tiedown stakes. It was moved, seconded, and approved to spend up to \$1000 for this.

**Old Business:**

- 1) Financial Review:
  - It was noted that a brief informational discussion by several Board members had occurred since the February meeting. It was also noted that a financial plan had been developed approximately 6 years ago and we were generally on track with those plans. Mike, Ed, and Jeff will meet with Erik Mulloy to review the financial situation further. (Open)
- 2) Fuel Pump Stickers:

Jeff will assess the need for the stickers after the pump repairs are completed. (Open)

3) Website Update:

Chip Freitag reported that the new site is essentially ready to go with most documents moved to it. There's a link on the existing site to the new location and attendees were encouraged to test it out. The letter to Joe Bain asking for release of the domain has not yet been sent by Jeff. (Open)

4) Leadership Lake Travis Flights:

The event occurred on March 6<sup>th</sup> and was very successful. (Closed)

5) Nominating Committee:

Jeff noted that Mike Collier had withdrawn his name from the committee. Phil Thompson has agreed to replace him on the committee and as the committee's chairman.

6) Meeting Agenda Management:

It was moved, seconded, and approved that routine agenda items for future meetings should be submitted to the Secretary at least one week prior to the monthly meeting so that Airpark and Board members can be better prepared to consider them at the meeting. Urgent issues not able to meet this deadline may be raised during meetings. (Closed)

7) Land Use Planning/Additional Hangar Proposal:

Member Mike Collier read a statement regarding a proposed fifth "condo hangar" and described an assessment by an engineer hired by one of the involved parties which indicated a sixth hangar could be built and have appropriate runoff water management. A general discussion followed, which included comments regarding best use of airpark land, ensuring any actions are consistent with the overall objectives of the airpark, and potential risks associated with permitting additional hangars to be developed. No formal approval or disapproval of the proposal was made. It was moved, seconded, and approved that Ed would send an email to the airpark membership informing them of the potential for additional hangars to be built and if any other parties are interested in proposing construction of such hangars such interest should be expressed by April 4, for discussion by the Board at the April meeting.

**New Business:**

1) Social Committee:

Erik Mulloy had emailed to suggest re-institution of a Social Committee. Because he was not present, the item was tabled until the April meeting. (Open)

2) Bylaws Review/Update:

It was noted that the Bylaws are in need of review to accommodate a new membership category related to Airpark South, among other things. Member Rick Mays volunteered to head up this review and Ed LeBlanc and Chip Freitag will work with him on this. The objective is to have proposed changes ready for approval at the June General Meeting. (Open)

**Adjourn**

There being no further business, the meeting was adjourned at 11:39.

/Ed LeBlanc, Secretary