

**Lakeway Airpark, Inc.**  
115 Flying Scot  
Lakeway, TX 78734  
Minutes for November 9, 2013

The meeting was called to order at 9:31 by President Jeff Klaas with the following Board members present: Robert White, Chip Freitag, Steve Harris, and Ed LeBlanc.

Other attendees included Wayne Wagner, Phil Thompson, Terry Priestap, Neil Olufsen, Chuck Scott, Guy Knolle, Steve Zbranek, John Reinschmidt, and Dori LeBlanc.

**Secretary's Report** (Ed LeBlanc)

Minutes from the October 2013 meeting were read and approved as written.

**Treasurer's Report** (Jace Curtis)

Jace Curtis was not present to provide the Treasurer's Report. Jeff presented the Profit and Loss statement for June 1 – Nov 8, 2013 as well as summaries of the cash flow and balance sheets.

**Maintenance Update** (Mike Torbett)

- 1) Fuel Sump Testing was normal and FOD Walk was completed by a work party
- 2) Fuel status:
  - Fuel pump: Jeff will contact the Department of Agriculture for the appropriate sticker.
  - Pay station: No update re looking into turning it to reduce sun damage.
  - Fuel pricing: with production at Tyler still impacted, the idea was raised to consider raising fuel prices so as to potentially reduce fuel sales to transient aircraft in order to preserve inventory for local pilots until re-supply at a reasonable price could be better assured. After some discussion it was determined we would not change the pricing.
- 3) Maintenance Plans
  - Pending.
- 4) Asphalt:
  - Covered under New Business.
- 5) Vegetation:
  - It was noted that the false willows on the southwest corner are getting to be significant. They will be trimmed at next month's work party.
  - It was also noted that grass at the south end was becoming significant. Jeff will look into mowing it himself and Mike Torbett will be asked to look into the status of the landscaping contract.

**Old Business:**

- 1) Lawsuit update (Jeff Klaas)
  - Mediation is set for Nov 18th.
- 2) Property encroachments (Jeff Klaas)

- a. Airpark South  
No further report on the encroachments by Airpark South by the gate supports, etc. was provided
- 3) Update re Airpark Survey actions (Jeff Klaas)  
No new updates
- 4) Runway perimeter warning signs  
No new updates
- 5) Website Update:  
No new report.
- 6) Fuel Sump Relay:  
Sump wiring was interrupted. It was repaired this morning and the sump is now working.

**New Business:**

- 1) Leadership Lake Travis Flights:  
Steve Zbranek noted that another flight with Leadership Lake Travis participants is scheduled for Jan 18<sup>th</sup>. A coordinator will be appointed next month.
- 2) Erosion near condo hangars:  
Jeff noted that member Ed Ragan observed that the area between the runway and the condo hangars often spills soil onto the taxiway during a rain. Ed suggested putting gravel in the area. Jeff suggested possibly using landscape matting and grass. The issue will be tabled until Ed offers a proposal.
- 3) Paving:  
One bid was received for the asphalt work. The bid was discussed and a motion to approve the bid was made and seconded. All Board members voted to approve the bid. We will look at starting work in early December.
- 4) Plans for Hangar and Taxiway:  
Mike Torbett asked Jeff to present drawings for a proposed construction fence and soil management plan for a new hangar and taxiway. There was a motion to approve which was seconded. All Board members voted to approve the plan.

**Adjourn**

There being no unresolved business, the meeting was adjourned at 10:10.