

Lakeway Airpark, Inc.
115 Flying Scot
Lakeway, TX 78734
Minutes for November 8, 2014

The meeting was called to order at 9:30 by Vice President Niels Olufsen with the following Board members present: Mike Collier, Steve Zbranek, and Ed LeBlanc. Russ Norwood attended by phone.

Other attendees per the roster included Jeff Klaas, Dori LeBlanc, Randy Adams, Wayne Wagner, Chip Freitag, Ed Ragan, Burke Edwards, Byron San Marco, Bob Yarborough, and John Reinschmidt. Richard Olden introduced himself as a guest who is moving into the area.

Secretary's Report (Ed LeBlanc)

Minutes from the October 2014 meeting were not available at the time of this meeting and will be shared at the December one.

Treasurer's Report (Niels Olufsen for Erik Mulloy)

A brief overview of the Airpark's financial situation was provided. It was noted that we have 7,000 gallons of fuel on board.

Maintenance Update (Mike Collier)

- 1) FOD Walk was completed:

- 2) Grounds Maintenance:
 - Rocks for South End:
 - Erik Mulloy will work with Bill Kulpa to arrange for rocks to be stacked along the south end of the property, as reported via email. (Open)

- 3) Fuel Pump Repair:
 - Mike Collier reported the new pump will arrive in about three weeks. It will take half a day to install and, while the airpark doesn't need to be closed for that time, no fuel will be available. Jeff Klaas offered to file a NOTAM when appropriate to alert transient pilots to non-availability of fuel during that time.
 - Jeff will also order a new display for the pay station at a cost of approximately \$200.
 - It was noted that Cory Bull had repaired the nozzle when it had been damaged and was leaking.

- 4) North Windsock:
 - It was noted that the windsock on the north end is getting very worn. Mike Collier will replace it. (Open)

Social Committee/Community Relations: (Steve Zbranek)

- 1) Steve noted that the Pinch Hitter's class was completed and there was a lot of positive feedback.

- 2) There will be orientation flights for the Lake Travis Chamber of Commerce on Nov 20th at 2PM. Any pilots willing to help out should contact Steve.
- 3) There will be a lunch run to Brenham on Nov 9th

Old Business:

1) Airpark Drainage Issues:

Russ provided a detailed report of his conversations with the City. Highlights include:

- A plan for the Airpark to clean up and repair existing bar ditches on the west side and culverts throughout (no permit required)
- An understanding that Airpark South will tie in some existing drainage lines
- A berm will be constructed behind the Klaas and Mulloy properties to manage drainage issues recognized in that area. This will require a permit and the City wants an engineer to confirm this will resolve the issues. Russ had asked for a proposal which didn't include more underground drain pipes and the City's engineers will help design appropriate berms that the Airpark will have built
- The Airpark needs to do some maintenance on the retention ponds by the T hangars and funds have already been allocated for this.

Russ also noted that he had met with the Blue Jay non-Airpark neighbors and will keep them updated by email. (Open)

2) Calm Wind Runway:

Niels recommended continuing operations as they currently are and tabling this issue. Jeff Klaas offered to look into a radio repeater to see if that could improve radio communications between aircraft on opposite ends of the runway. (Open)

3) 5th and 6th Hangars: (Mike Collier)

Mike briefly noted that the proposed hangars are on hold until further notice. (Closed)

New Business:

1) Drainage Issues West of Condo Hangars:

Ed Ragan, President of the Condo Hangar Association, raised a concern about drainage issues from the area between the runway and taxiway. This will be looked at for potential solutions as part of the overall drainage issues being reviewed with the city. (Open)

2) Financial Planning/Review:

Russ Norwood will get a group of individuals together to review the Airpark's financial needs. (Open)

3) NOTAM Approval List:

Jeff Klaas had asked the Board to clarify who can be on the FAA list to post NOTAMs. It was recommended the list include Board members plus select other Airpark members who are frequently on the field. A new list with these names will be submitted to the FAA. (Open)

4) Lighting in the Condo Hangars:

It was noted that a light fixture fell in one of the condo hangars, damaging an aircraft. It appears the plastic tie straps securing these lights are becoming old. It was recommended owners of the hangars check the security of their lighting fixtures. (Closed)

Adjourn

There being no further business, the meeting was adjourned at 9:54.

/Ed LeBlanc, Secretary